

SYDNEY CREDIT UNION 2025 ELECTION PROCESS

CANDIDATE INSTRUCTIONS and GUIDELINES

Instructions:

1. Read the entire Nomination Package prior to completing the required documentation.
2. Ensure that you understand the role, responsibilities and obligations of Directorship on Sydney Credit Union's Board and are prepared to commit to fulfilling those responsibilities.
3. Seek assistance or more information from Sydney Credit Union if required. (see Contact Information just before the Appendices).
4. Complete the Candidate Self-Assessment & Statement of Interest Form.
5. Complete the Statement of Disclosure.
6. Attach the completed Nomination & Stand Form. **(You must have 2 members in good standing sign on page 4 according to By-Law 5.15).**
7. Please attach an up-to-date **Resume** or **Curriculum Vitae (CV)**.

Submit your Nomination Package to Sydney Credit Union's Nominating Committee at any Branch of Sydney Credit Union. The closing date for nominations to be received by the Nominating Committee shall be March 14, 2025.

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NOMINATION and STAND FORM

Director Candidate's Statement

In accordance with Sections 5.04 and 5.05 of the By-Laws of Sydney Credit Union, I hereby certify that I am a member in good standing of Sydney Credit Union and am not otherwise disqualified from being a director.

Name of Director Candidate: _____

Signature of Director Candidate: _____

First Sydney Credit Union member making nomination:

Member Name: _____

Member Address: _____

Member Signature: _____

Second Sydney Credit Union member making nomination:

Member Name: _____

Member Address: _____

Member Signature: _____

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CANDIDATE SELF-ASSESSMENT

Candidates are asked to self-assess their qualifications, skills and experience against those determined by the Board as required to effectively fulfill the responsibilities of Sydney Credit Union Directorship.

Please consider your relevant qualifications, skills and experience referring to the attached Qualifications & Selection Criteria for Directors. Also, please explain how you feel you can specifically contribute to Sydney Credit Union's Board of Directors.

BIOGRAPHICAL DATA

Director Candidate Name: _____

Credit Union Membership: _____

E-mail Address: _____

Day Phone Number: _____

Home Phone Number: _____

Home Address: _____

City: _____

Postal Code: _____

Signature:

Date:

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STATEMENT OF DISCLOSURE RESPECTING CONFLICTS OF INTEREST AND CODE OF CONDUCT

I, the undersigned, have read and reviewed carefully and understand the attached policy adopted by the Board of Directors regarding Code of Corporate Ethics and Business Conduct.

I agree to make a full and complete disclosure of any conflict of interest which I may have now or in the future and which is, to the best of my knowledge and belief, within the intent expressed by said policy.

I further agree that, to the best of my ability, I will refrain from participating in the decision-making process with regard to any matters where I have a conflict of interest.

I confirm that to the best of my knowledge and belief, that I have not in the past, I am not now in, and do not foresee any conflict with, or breach of any of its provisions, except as specifically noted below and this confirmation shall include notice of any boards on which I serve, or entities in which I am an officer or owner:

(If there are no exceptions please insert 'none'.)

I further agree that I shall tender my resignation as a Director of Sydney Credit Union in the event that I:

1. Am disqualified from being a Director under provisions of:
 Credit Union Act, 1994 (Nova Scotia);
2. Am disqualified from being a Director under provisions of by-laws and/or policies of Sydney Credit Union.
3. Have inadvertently or otherwise put myself in a conflict of interest position that is prohibited by legislation and that has not been disclosed to the Board.
4. Refuse to sign the Annual Director Confidentiality Agreement.
5. Have made an assignment into bankruptcy.
6. Have been convicted of a criminal charge involving moral turpitude or am no longer bondable.

By signing this Statement, I hereby acknowledge that, the designated officers of Sydney Credit Union or whomever they may designate, may review and assess the contents of this affirmation.

Prior to signing this statement, I have had the opportunity to review my business affairs and seek independent counsel as required.

Signed this _____ day of _____, 2025.

) _____
) Name of Director Candidate (please print)
) _____
) _____
) Signature of Director Candidate
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